

Busog, Lusog, Talino Excellence Awards 2015

AWARDS GUIDELINES

Thank you for your interest in the **2015 BUSOG, LUSOG, TALINO (BLT) EXCELLENCE AWARDS!** Through this first-ever awards program, Jollibee Group Foundation (JGF) starts a tradition of honouring exemplary performance of BLT schools. Conferment of the awards shall serve as the highlight of the BLT Partners' Summit Dinner on May 14, 2015.

The information below outlines the Award Categories, Eligibility, Submission, and Judging Processes for the BLT Excellence Awards. For additional questions, please contact **Ms. LA Cruzat** at la.cruzat@jollibee.com.ph or (0920)974-8232.

I. AWARD CATEGORIES

The **awards open for nominations** are the following:

- **BLT School Gold Star Award**
 - for excellence in food safety and quality, accountability and community ownership (FAC) as well as demonstrable program results
- **BLT Principal Gold Star Award**
 - for excellence in BLT program leadership and BLT school performance
- **BLT Feeding Coordinator Gold Star Award**
 - for excellence in BLT program management and BLT school performance

II. ELIGIBILITY

Nominees should meet the following **eligibility criteria**:

For BLT School Nominee	a. At least on the 2nd year of BLT implementation during SY 2014-2015; b. With an FAC rating of 2.0 or higher on the FAC tool, as administered by the AIP/LIP (see updated BLT FAC standards for SY2014-2015) c. Has completed at least 50 BLT feeding days by November 14, 2014; d. Has submitted the following required reports to LIP/AIP on or before November 14, 2014: <ol style="list-style-type: none"> i. Form B: Masterlist of BLT Pupils ii. Form D: Weekly Market Order List iii. Form E: Monthly Attendance Chart (August to October 2014) iv. Form F: Midyear BMI Monitoring Chart e. Is endorsed by DepEd Schools Division Superintendent to participate in the awards
For BLT Principal and Feeding Coordinator Nominee	a. Must be from a nominated BLT school; b. Has been assigned as Principal or Feeding Coordinator in the nominated BLT school for at least one (1) year; c. Must indicate concurrence via signature on AIP's/LIP's nomination form d. Is endorsed by the DepEd Schools Division Superintendent to participate in the awards.

III. SUBMISSION

Nominations shall come from the **AIP/LIP** that is directly overseeing the nominees' BLT implementation. A **Sub-LIP** may submit nominations directly to the BLT Excellence Awards Secretariat, but must inform its AIP prior to submitting the nomination.

To submit your nominations:

- a. Ensure that your nominee meets the eligibility requirements for the award.
- b. Completely fill up the nomination form that comes with this packet.
- c. Secure an endorsement letter from the DepEd Schools Division Superintendent. Submit the nomination form and required documents **on or before FRIDAY, November 28, 2014** via:

E-mail: bltawards@jollibee.com.ph
Fax: 02-6887038
Courier: Jollibee Group Foundation, 6th Floor Jollibee Plaza
 F. Ortigas Jr. Road, Ortigas Center, Pasig City

- JGF will be sending out an e-mail acknowledgement for each nomination received. Please make sure you receive one.
- Only complete nominations received/post-marked by November 28, 2014 will be considered for evaluation.

IV. JUDGING

All nominations shall undergo a thorough process of screening and evaluation to determine the recipients of the BLT Excellence Awards.

Process	Description	Notification Date
Review of submitted nominations	The BLT Excellence Awards Secretariat validates the eligibility of all nominees.	Eligible nominees (cc nominators and DepEd Division) will be notified and advised of the next phase of screening by December 29, 2014 .
Selection of Regional Finalists	The BLT Excellence Awards Screening Committee selects from among the nominees the top 10 finalists for each region (Luzon, Visayas, Mindanao) based on phone interview with BLT school representatives. Nominated principals/feeding coordinators from these shortlisted schools automatically advance to the next round of deliberations. The Screening Committee may choose to name less than ten (10) nominees in any region should	Regional finalists (cc nominators and DepEd Division) will be notified and advised of the next phase of screening not later than January 5, 2015 .

Process	Description	Notification Date
	its evaluation warrant such decision.	
Evaluation of Regional Finalists	Independent evaluators assess semi-finalists through the use of FAC tool and key person interviews during a pre-arranged date (any day from January 19 to February 6, 2015). During the set evaluation date, focus interviews will be conducted to assess nominated School Principal and Feeding Coordinator.	
Selection of National Finalists	The BLT Excellence Awards Screening Committee deliberates on the evaluators' reports and selects the top 2 schools for each region (Luzon, Visayas and Mindanao).	National finalists (cc nominators and DepEd Division) shall be notified and advised of schedule for a video-taped final interview by February 16, 2015 .
Evaluation of National Finalists	The BLT Excellence Awards Screening Committee arranges for a final videotaped interview with the National Finalists (any day from February 16 to March 6, 2015). This will include an interview of the principal, feeding coordinators and other stakeholders as well as the process of BLT implementation in the school.	
Final Judging	The BLT Excellence Awards Board of Judges reviews finalists' video interview and selects the awardees for each category. Decision of the Board of Judges is deemed final and will not be subject for appeal.	National winners (cc nominators and DepEd Division) will be informed by April 13, 2015
Proclamation of National Winners and Recognition Program	The winners are proclaimed and given due recognition through the following: <ul style="list-style-type: none"> • Awarding Ceremony as highlight of the BLT Summit Dinner on May 14, 2015. AVPs of major winners will be shown during the programme. • Citation via plaque/certificate of excellence • Gifts of appreciation via cash/gift certificates • Special Feature in the BLT Community of Practice and press releases 	

V. AWARDING

The winners will be proclaimed at the Awarding Ceremony on **May 14 2015**. They will also be featured in press releases and in social media.

Following are the **incentives under the BLT Excellence Awards**:

FOR BLT SCHOOL AWARDS	
<ul style="list-style-type: none"> • BLT School Gold Star Award– Award plaque and P50,000 donation to the school improvement fund (upon submission of proposal on school improvement fund use) • Stars of Excellence (one per region) – Award plaque and P25,000 school improvement fund (upon submission of proposal on school improvement fund use) • Two finalists – Award plaque and P10,000 school improvement fund (upon submission of proposal on school improvement fund use) 	
FOR INDIVIDUAL AWARDS	
BLT Principals	<ul style="list-style-type: none"> • BLT Principal Gold Star Award – Certificate of Excellence and P25,000 in cash and gift certificates • Stars of Excellence (one per region) – Certificate of Excellence and P15,000 in cash and gift certificates • Two finalists – Certificate of Excellence and P10,000 in cash and gift certificates
BLT Feeding Coordinators	<ul style="list-style-type: none"> • BLT Feeding Coordinator Gold Star Award – Certificate of Excellence and P25,000 in cash and gift certificates • Stars of Excellence (one per region) – Certificate of Excellence and P15,000 in cash and gift certificates • Two finalists – Certificate of Excellence and P10,000 in cash and gift certificates

VI. IMPORTANT DATES TO REMEMBER

November 28, 2014	Deadline for submission of nominations
January 5, 2015	Announcement of regional finalists
February 16, 2015	Announcement of national finalists
April 13, 2015	Announcement of national winners
May 14, 2015	BLT Summit Dinner / Awarding Ceremony